

EVENT VENUE RENTAL AGREEMENT

- Name of Event: _____
 - Name/Organization: _____
 - Member: _____ Nonmember: _____
 - Contact information: _____
-

- Time of the Event: Date _____ From _____ To _____
- Type of Rental:

Half _____ Full _____ Tournament Half Day _____ Tournament Full Day _____ Catering _____

- Expected Number of Guests : _____
- _____
- Equipment needed: PA System _____ Podium _____

BANQUET ROOM RATES

EVENTS

Member Prices

- Half Room - \$250.00
- Full Room - \$450.00

Non-Member Price

- Half Room - \$350.00
- Full Room - \$650.00

BUSINESS MEETINGS

Member Prices

- Half Room – \$20.00/hr
- Full Room - \$35.00/hr

Non-Member Price

- Half Room – \$40.00/hr
- Full Room - \$60.00/hr

GREEN FEES

Tournaments

All Day (5 hrs or more)

- \$1,200

Half Day (5 hrs or less)

- \$600

BEVERAGES

Renter is not permitted to bring in his or her own alcohol or non-alcoholic beverages on Mount Pleasant Golf and Country Club property. If any alcohol is brought onto Mount Pleasant Golf and Country Club, management reserves the right to confiscate alcohol and stop all alcohol service at our bar. All alcohol and non-alcoholic beverages must be purchased through Mount Pleasant Golf and Country Club. We offer open or cash bars. An open bar requires a credit card down before the event starts.

FURNISHINGS

All furnishing and seating of up to 125 people is included. Any additional furnishing from a 2nd party for the event will be an additional fee. The following are included in the leasing fee and will be set up at your direction.

- Round tables: 5'(60 inch diameter) up to 9 tables: **Number Needed** _____
Additional Tables _____
- Rectangular tables: 6', up to 5 tables: **Number Needed** _____
Additional Tables _____
- Rectangular tables 8' up to 15 tables: **Number Needed** _____
Additional Tables _____
- White folding Chairs, up to 125: **Number Needed** _____
Additional Chairs _____
- Notes: _____

LINENS

Linens come in white, black, maroon, green or blue. Up to 8 tablecloths for each sized table and 80 cloth napkins are included in the room rate. All additional linens are subject to charge.

- Linens - Color _____ Number _____
- Cloth Napkins – Color _____ Number _____
- Notes: _____

USE RESTRICTIONS

Rental rates are for private parties only. Smoking is NOT permitted in the building. The use of raw rice, confetti, glitter, smoke and bubble machines is prohibited. Use of such materials will result in a deduction from the security deposit. **You may not put holes in any walls.** Youth functions (under age 21) are required to have one adult chaperone (over age 21) per 10 minors. Alcoholic beverages will not be served at youth functions. Soft drinks for youth functions must be provided by Mount Pleasant Golf and Country Club. Candles may be used only if the candles are in containers and the wick of the candle is at least two (2) inches from the top of the container. There is a limit of three (3) candles per table and one (1) candle per window. Mount Pleasant Golf and Country Club reserves the right to remove candles at their discretion.

HOLD HARMLESS

You agree that Mount Pleasant Golf and Country Club is not responsible for any items personal or otherwise brought into the event facility, golf course or in the facility's parking lot that are lost, stolen, damaged or otherwise lose value. Renter specifically waives and agrees to indemnify and hold harmless Mount Pleasant Golf and Country Club, its agents, employees and assigns, from any claims, loss or damage to any guests, vehicles or others as a result of the use of said event space, adjacent areas, parking lot and Mount Pleasant Golf and Country Club site or areas traversed to access said event space, unless said claim, loss or damage is the result of Mount Pleasant Golf and Country Club, its employees, or agents, direct intentional misconduct.

FOOD AND CATERING

Time wished that food be served, plated, or catered: _____

Buffet _____ Plated _____ Catered _____

Food to serve how many: _____

Food Requests and additional notes:

OUTSIDE CATERING

There are no current restrictions for outside catering for events at the Mount Pleasant Country Club. It is highly encouraged to use in-house catering, if possible. If choosing to cater elsewhere, communication of that needs to happen between renter and management prior to the event happening. If use of our kitchen is needed from an outside caterer, additional fees will occur. Any caterer needing to use our kitchen is required to be licensed.

GRATUITY

Our policy is to divide the gratuity among all of our staff members working together at your event; this includes the event coordinator, chefs, waiters, bartenders & sanitation. An automatic 20% will be applied to your bill which excludes any open bar use or purchases made the day of. We thank you for selecting us as your event venue and/or caterer and look forward to being a part of your event.

EVENT VENUE LIQUOR POLICIES

Mount Pleasant Golf and Country Club has the following policies around Open Bar and Consumption Bar purchases:

1. Open Bars and Consumption Bars are subject to 6.25% IA sales tax and .75 % local tax.
2. Please note, guests are expected to tip the bar staff. If you do not wish to have tip jars present, the event host will be required to pay 18% gratuity.

Mount Pleasant Golf and Country Club will make every effort to ensure that your event is a success. We require your cooperation to make sure that everyone has a safe and enjoyable time. To assure this we have a few house rules around alcohol consumption:

1. Mount Pleasant Golf and Country Club will not serve anyone under the legal drinking age. Our staff is instructed to request identification from all patrons who may not appear to be of legal drinking age. We suggest that all clients notify their guests of this policy.
2. Mount Pleasant Golf and Country Club reserves the right to confiscate any liquor being consumed at the event that was not purchased through Mount Pleasant Golf and Country Club.
3. Full or partially opened bottles of wine may not be removed from the premises.
4. Mount Pleasant Golf and Country Club and its management reserve the right to refuse to serve anyone, whether they are of legal drinking age or not.
5. Mount Pleasant Golf and Country Club and its management reserve the right to make a judgment call by not serving an individual who appears to be intoxicated.

SECURITY DEPOSIT

- In order for any event to be reserved, a nonrefundable security deposit needs to be paid at the time of booking
- Security deposit amounts are as follows:
\$100 of your room charge and/or \$500 of your tournament
- A cancellation at any point after security deposit paid will result in the forfeiture of the security deposit. Security deposit and all other invoices must be paid by check or money order.

FINAL PAYMENT

- The security deposit will be deducted from the room and/or tournament charge.
- We require a credit card for any incidentals the night of the event.
- The per-person costs on the catering portion are based on the original guest count. If the confirmed guest count is less than the original proposed guest count, the per-person costs may increase. The amount of the increase is calculated in proportion to the overall size of your event.
- All checks should be made payable to:

**Mount Pleasant Golf and Country Club
2275 Hickory Ave,
Mount Pleasant, Iowa 52641**

CANCELLATIONS

Any cancellation after the fee due date shall result in a total retainer of all payments made to Mount Pleasant Golf and Country Club Catering by the customer as liquidated damages. MPGCC & Catering reserves the right to cancel any event for which payment outlined above is not received by the scheduled payment date.

CONTACT INFORMATION

RESPONSIBLE PARTY NAME(S)

RESPONSIBLE PARTY ADDRESS

RESPONSIBLE PARTY PHONE NUMBER

RESPONSIBLE PARTY EMAIL ADDRESS

SECURITY DEPOSIT DUE AT THE TIME OF BOOKING: _____ TOTAL EVENT SPACE COST: _____

SIGNATURES

I have read the rules for Mount Pleasant Golf and Country Club rental space; I understand my responsibility and agree to the conditions set forth.

LESSEE'S SIGNATURE

DATE

LESSEE'S NAME PRINTED

DATE

MOUNT PLEASANT GOLF AND COUNTRY CLUB

DATE